

Historical Commission

Meeting Minutes

3/20/17

Prior to the meeting being called to order, Jason Swinehart spoke about the Warwick Furnace ruins and clearing the grounds of trees and shrubs. French & Pickering Creek Conservation Trust (F&P) have hired Frens & Frens, LLC, restoration /preservation architects to help stabilize the ruins and prevent further deterioration. F&F is documenting all the work with photographs, detailed descriptions etc. No digging or soil disturbance is occurring, a concern of several residents, therefore no archeological study or supervision is required. However, since the ruins are included as part of the Warwick Furnace Farm National Registered Landmark, F&P is obliged to share any restoration plans with the Historical Commission. Karl asked and Jason agreed to give HC members a tour of the ruins which will be scheduled in the next couple of weeks.

Attendees:

Elaine Adams, Linda Walters, Karl Snyder, Jean Sauer, Peggy Galloway

The meeting was called to order by Karl Snyder at 7:32pm.

Discussion Items:

I. Kevin Ormand Project STATUS

The following have been approved by the HC for the main house:

1. Asphalt shingle roof closely resembling a slate roof, medium gray in color.
2. Replacement 2/2 divided light windows for all windows except those (above) not yet approved.
3. Although the HC prefers the window sashes be white, Mr. Ormand may paint the window trim and sashes black.
4. Front door (existing) is period appropriate and should remain. A storm door, if desired, would need prior approval.
5. Front porch roof is to retain the original tin surface. It will be cleaned and repainted.

Outstanding main house items waiting for approval:

1. Design for the 2 rear windows on the second floor
2. Design for small kitchen windows (rear-facing) over the kitchen sink
3. Porch designs (2) – east and west sides
4. Exterior and storm door designs for side porches (2) – east and west

Note: the barn, springhouse and other accessory buildings have not been discussed and will need review by the HC.

Once plans are final, Mr Ormand must provide:

1. 3 copies of FINAL drawings and any notes or documents which will then be signed by Karl and the applicant (Mr. Ormand).
2. The applicant keeps a copy, Karl keeps a copy and one copy if filed with the township.

Jean will draft a letter to Mr. Ormand with the above information to formalize what has/has not been approved and to set expectations. The letter will also include Section II below. Karl and Linda will review the draft and provide feedback.

- II.** Process for residents wanting to come before the HC/HARB for review of Class 1 or Class 2 properties relating to preservation/restoration/re-use/re-habilitation/renovation etc. Details will be fleshed out in the ensuing weeks:

Process for Residents:

1. Call or come by the Township building and fill out a request form with Joan
2. One week prior to the meeting, submit **five (printed) Proposal Packets** (one for each HC member) to Joan Grimley. Each packets should include, at a minimum, the following:

- Any/all photos, drawings, blueprints/CAD drawings, documents/reports etc.
- Photos should be detailed enough to show what the property owner would like the HC to review and approve i.e. rotted window bucks, other rotted wood, exterior stucco, parging or barn dash, exterior doors etc. Anything in need of restoring or replacing.
- General photos of the property showing the setting and context of what surrounds the property.
- Rationale (verbal or written) for proposed changes, alterations and/or improvements specifically if out of the ordinary or not period appropriate.
- Proposal Packets must be received by the HC/HARB at least 7 days prior to the next HC or HARB meeting. If not received by the due date, the HC/HARB has the right to reschedule the review if they so choose. Exceptions can be made but at the discretion of the HC/HARB.

- III.** Jean will contact Karen Marshall with questions pertaining to Class 1 and 2 properties classifications i.e. if a Class 1 property has several historic buildings on it is each building sub-classified or is the property treated as a whole
1. Can properties be re-classified? An example would be Warwick Furnace Farm.
 2. If a historic structure/property was not classified (it was missed), can it be classified now and how is that done?

There being no further business, Elaine Adams motioned for adjournment. Peggy Galloway seconded. Meeting adjourned at 8:45pm.

Respectfully submitted,

Jean Sauer, Secretary
Warwick Township Historical Commission