WARWICK TOWNSHIP BOARD OF SUPERVISORS

**MINUTES**

**ORGANIZATIONAL MEETING**

**JANUARY 4, 2021**

Mr. Swinehart opened the Organizational meeting of the Board of Supervisors at 12:00 p.m., at the Township Municipal Building, all members were present.

Mr. Swinehart stated that he would act as Chairman and Mrs. Grimley would act as Secretary until nominations.

Mr. Sydlosky made a motion to nominate Mr. Swinehart for Chairman, 2nd Mrs. Cameron, all ayes

Mr. Swinehart made a motion to nominate Mrs. Cameron as Vice-Chairman, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to reappoint Andrew Donaldson as Vacancy Board Member, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart made a motion to reappoint Joan Grimley as Secretary-Treasurer-Administrator, Twenty-one days paid vacation, sixteen paid holidays or sick days, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart made a motion that Branch Banking & Trust, Victory, Meridian and First Resource Banks be the Township’s Banking institutions for general, state, relief, open space, and escrow funds, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion that the Treasurer’s Bond be set in the amount of $3,000,000.00 with Travelers Casualty & Surety Company, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to reappoint Kraft Code Services as Township Zoning Officer, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to re-appoint Kraft Code Services as the Township building Inspector, Zoning Officer and Engineer on one lot developments as needed at the prevailing rate, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart made a motion to appoint Kevin Griest as Full Time Road Master with benefits and Charles Billetta as Assistant Road Master with Benefits. All Part-time workers receive no benefits and work on an as needed basis, hourly rate for new part-time snowplowers $21.32per hour. 2nd Mr, Sydlosky, all ayes.

Mr. Swinehart made a motion to approve a salary increase of 3% for personnel, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart requested the Auditors to set a rate for the Supervisors to work on the roads. The Auditors re-organizational meeting is set for January 5, 2021 at 7:00 p.m.

Mr. Swinehart stated no Tax Collector was elected and the Board of Supervisors made no appointment. There is No Township Tax collected and therefore there is no compensation.

Mr. Swinehart made a motion to appoint Kraft Engineering, Mr. Ryan Rhode as the Township Engineer at the Prevailing rate, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to appoint Theurkauf Design & Planning as the Township Planning Consultant at the prevailing rate as needed, 2nd Mr. Sydlosky, 2 ayes, Mrs. Cameron abstained from voting.

Mr. Swinehart made a motion to appoint Castle Valley Consultants as Sewage Consultants as needed, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to re-appoint Fred Reiser as a Planning Commission member to a 4-year term, January 1, 2021 to December 31, 2024, 2nd Mr. Sydlosky, all ayes.

The Planning Commission re-organizational meeting will be held on January 4, 2021 at 6:30 p.m. Mr. Swinehart made a motion to re-appoint Michael Hudson to the Zoning Hearing Board to a three-year term, January 1, 2021 to December 31, 2023 and to re-appoint Mr. John Kolle as alternate to the Zoning Hearing Board, for a one year term from January 1, 2020 to December 31, 2021, 2nd Mrs. Cameron, all ayes. The Zoning Hearing Board re-organizational meeting will be held January 4, 2021 6:45 p.m.

Mr. Swinhart stated that we needed a member to the Historical Commission to a five year term from January 1, 2021 to December 31, 2025. The Historical Commission re-organizational meeting will be held January 4, 2021, 7:00 p.m. and their regular monthly meeting for January will be held immediately following. They will be interviewing applicants for the opening and will send their recommendations to the Board.

Mr. Swinehart made a motion to appoint the HARB Board – architect will be discussed; Joe Boulanger, Kraft Code Services, building inspector; Chris DeWalt, Real Estate Broker; and the entire Historical Commission, 2nd Mrs. Cameron, all ayes. A Real Estate Broker is still needed.

Mr. Swinehart made a motion to re-appoint Siana Law, Michael Crotty, Esquire, as Township Solicitor at the prevailing rate, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart stated Mr. Dave Sarge will be Acting Emergency Management Coordinator waiting the State appointment.

Mr. Swinehart made a motion that Mrs. Cameron be the voting delegate to the State Convention, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to adopt Resolution #2021-1 Voting Delegates to State Act 32 Tax Collection Committee, First Alternate, Mr. Swinehart, Second Alternate Mrs. Cameron, Third Alternate Mr. Sydlosky, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart made a motion to appoint Castle Valley Consultants, Crag Kologie to the Warwick-Nantmeal Sewer Authority for the 3year term from January 1, 2020 to December 31.2022 and Eileen Cameron for a two year term of January 1, 2020 to December 31, 2021, 2nd Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to appoint Mr. Swinehart as Liaison to the Elverson EMS, 2nd Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to appoint Mr. Swinehart as Liaison to the Twin Valley Fire Company, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion to adopt Resolution #2021-2 Emergency Services Resolution, 2nd Mr. Sydlosky, all ayes.

Mr. Swinehart made a motion that the Regular Monthly meetings of the Board of Supervisors will be held at 7:00 p.m. at the Township Building on the first Tuesday of each month except for holidays or elections. All meetings will be advertised by law in the Pottstown Mercury, 2nd Mrs. Cameron, all ayes.

Mr. Swinehart made a motion to adjourn the meeting at 12:17 p.m., 2nd Mr. Sydlosky, all ayes.

Respectfully submitted,

Joan P. Grimley, Administrator