

Warwick Township Board of Supervisors
Organization Meeting Minutes~ January 2, 2024 ~ 6 p.m.

Chairman Cameron called to order the Organization Meeting of the Warwick Township Board of Supervisors at 6 pm at the Township Building. Supervisor Sydlosky was present; Mr. Brand was detained through the first half of the meeting.

Mrs. Cameron represented as acting Chairperson and Ms. Patton represented as acting Administrator until appointments were made.

Mr. Sydlosky made a motion to nominate Mrs. Cameron as Chairperson; Mrs. Cameron second; two ayes.

Mrs. Cameron made a motion to nominate Mr. Sydlosky as Vice-Chairman; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to nominate Mr. Matthew Beam as Vacancy Board member; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Ms. Colleen Patton as Secretary/ Treasurer/ Administrator, benefits per Employee Handbook- Section 18; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to appoint Mrs. Joan Grimley as Township Consultant, no benefits; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion that the regular monthly meeting will be held the first Tuesday of the month at seven pm at the Township Building with the exception of the following Wednesdays: April 3, September 4, and November 6, 2024. All Regular and Special Meetings will be advertised by law in the Pottstown Mercury; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion for Truist, Victory, Meridian, Bank of Bird in Hand, First Resource, Univest and Ephrata National Bank to serve as the Township's banking institutions for the General, Open Space, State, Relief Funds, Escrow, and Certificates of Deposit; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to set the Treasurer's bond in the amount of \$3,000,000.00 with Travelers Casualty and Surety Co. Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group as the Township Building Inspector and Engineer on one lot development as needed at the prevailing rate; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group, Joe Boulanger, as the Township Zoning Officer; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Road Masters, Charles Billetta and Terry Brown, full time with benefits per Employee Handbook Section 18. Part-time road workers / maintenance

workers/snow plowers will be called in as needed with no benefits at an hourly rate of \$23.50; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to approve a salary increase of five percent for all full time staff; Mr. Sydlosky second; two ayes.

Supervisors will request the Auditors to set a rate for Supervisors to work on the roads. Auditor's organization meeting to be held January 3, 2024, 12:00 p.m.

We have no Tax Collector – No Township Tax collected; no compensation.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group as the Township Engineers at prevailing rate as needed; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Theurkauf Design & Planning as Planning Consultants as needed; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint ARRO Consultants (formerly Castle Valley) as Sewage Consultants as needed; Mr. Sydlosky second; two ayes.

Planning Commission will organize January 2, 2024, 6:30 p.m. at the Township Building.

Mrs. Cameron made a motion to re-appoint Olga Karkalas as Planning Commission Secretary for a four year term beginning January 1, 2024 to December 31, 2027; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Jim Tevis as Planning Commission Vice-Chairman for four year term beginning January 1, 2024 to December 31, 2027; Mr. Sydlosky second; two ayes.

Zoning Hearing Board will organize January 2, 2024 6:45 p.m. at the Township Building.

Mrs. Cameron made a motion to re-appoint Zoning Hearing Board Member Scott Richards to a three year term beginning January 1, 2024 to December 31, 2026 and to re-appoint John Kolle as Alternate Zoning Hearing Board Member to a three year term beginning January 1, 2024 to December 31, 2026; Mr. Sydlosky second; two ayes.

Historical Commission will organize January 2, 2024 at 6:30 p.m.; Regular January Meeting immediately following.

Mrs. Cameron made a motion to hold the appointment of the vacant Historical Board Member term to begin on January 1, 2024 to December 31, 2028; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint HARB Board: The entire Historical Commission~ David Lignore, Karl Snyder, Janet Gebhardt, Elaine Adams, and vacant term (to be fulfilled in a future appointment); Architect~ Lou Schneider; Real Estate Agent~ Keith DeWalt; Building Inspector/Zoning Officer~ Joe Boulanger, Kraft Municipal Group; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Siana Law~ Michael Crotty, Esquire as Township Solicitor at prevailing rate; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to re-appoint Mr. Dave Sarge as Emergency Management Coordinator; Mr. Sydlosky second; two ayes.

Mr. Sydlosky made a motion to nominate Eileen Cameron as Voting Delegate to PSATS State Convention; Mrs. Cameron second; two ayes.

Mrs. Cameron made a motion to approve **RESOLUTION 2024-1, Primary Voting Delegate to State Act 32 Tax Collection Committee** appointing Mr. Sydlosky as Primary Voting Delegate, Mrs. Cameron First Alternate, Mr. Brand Second Alternate; Mr. Sydlosky second; two ayes.

Mr. Sydlosky made a motion to re-appoint the Liaison/Members to the Warwick-Nantmeal Sewer Authority; Eileen Cameron beginning January 1, 2024 to December 31, 2025 and Craig Kologie January 1, 2022 to December 2024; Mrs. Cameron second; two ayes.

Mrs. Cameron made a motion to hold **RESOLUTION 2024-2, Kraft Municipal Group 2024 Fee Schedule**, until further clarification at the January Regular Board Meeting; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to appoint Jeff Brand as Liaison to the Elverson EMS; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to appoint Jeff Brand as liaison to the Twin Valley Fire Company; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to adopt **Resolution 2024-3, Emergency Services** to Warwick Township; Mr. Sydlosky second; two ayes.

Mrs. Cameron made a motion to adjourn the meeting at 6:18 pm; Mr. Brand second; all ayes.

Respectfully submitted,

Colleen M. Patton

