

WARWICK TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATION MEETING JANUARY 2, 2023

1. Call meeting to order.
2. Acting Chairman and Secretary.
3. Nomination of Chairman.
4. Nomination of Vice-Chairman.
5. Nomination for Vacancy Board member.
6. Re-appoint Colleen Patton as Secretary-Treasurer-Administrator, benefits per Employee Handbook, Section 18.
7. Appoint Joan Grimley as Township Consultant.
8. Regular Meeting of the Board of Supervisors: First Tuesday of each month at 7:00 p.m., at the Township Building except for holidays or elections. The regular meeting and any other meetings will be advertised by law in the Pottstown Mercury.
9. Truist, Victory, Meridian, Bank of Bird in Hand, First Resource, Univest and Ephrata National Banks are the Township's Banking Institutions for General, State, Open Space, Relief Funds, Certificates of Deposit and Escrow accounts.
10. Set Treasurer's Bond in the amount of \$3,000,000.00 with the Travelers Casualty & Surety Co.
11. Appoint Kraft Municipal Group as the Township Building Inspector and Engineer on one lot development as needed at the prevailing rate.
12. Re-appoint Kraft Municipal Group, Joe Boulanger, as the Township Zoning Officer.
13. Re-appoint Road Masters, Charles Billetta and Terry Brown, full time with benefits. Part-time road workers / maintenance workers/snow plowers will be called in as needed with no benefits. Part time snow plowers receive an hourly rate of (\$23.50) as needed.
14. Approve a salary increase of five percent for all full time staff.

15. Request the Auditors to set a rate for Supervisors to work on the roads.
Auditor's organization meeting to be held January 3, 2022, 12:00 p.m.
16. We have no Tax Collector – No Township Tax collected; no compensation.
17. Appoint Kraft Municipal Group as the Township Engineers at prevailing rate as needed.
18. Appoint Theurkauf Design & Planning as Planning Consultants as needed.
19. Appoint ARRO Consultants (formerly Castle Valley) as Sewage Consultants as needed.
20. Planning Commission Organization Meeting: January 2, 2024, 6:30 p.m. at the Township Building.
21. Re-appoint Olga Karkalas as Planning Commission Secretary: 4 year term beginning January 1, 2024 to December 31, 2027.
22. Re-appoint Jim Tevis as Planning Commission Vice-Chairman: 4 year term beginning January 1, 2024 to December 31, 2027.
23. Zoning Hearing Board Organizational Meeting: January 2, 2024 6:45 p.m. at the Township Building.
24. Re-Appoint Zoning Hearing Board Member Scott Richards to a three year term beginning January 1, 2024 to December 31, 2026. Re-appoint John Kolle as Alternate Zoning Hearing Board Member beginning January 1, 2024 to December 31, 2026.
25. Historical Commission Organizational meeting: January 2, 2024 at 6:30 p.m.; Regular January Meeting immediately following.
26. Re-appoint Historical Commission member Joan Drennen to a five year term beginning January 1, 2024 – December 31, 2028.
27. Re-appoint HARB Board: The entire Historical Commission, David Lignore, Karl Snyder, Janet Gebhardt, Elaine Adams, and Joan Drennen; Architect~ Lou Schneider; Real Estate Agent~ Keith DeWalt; Building Inspector/Zoning Officer~ Joe Boulanger, Kraft Municipal Group.

28. Re-appoint Siana Law~ Michael Crotty, Esquire as Township Solicitor at prevailing rate.
29. Re-appoint Mr. Dave Sarge as Emergency Management Coordinator.
30. Nominate Voting Delegate to PSATS State Convention.
31. Nominate Primary, First Alternate, Second Alternate Voting Delegate to State Act 32 Tax Collection Committee. **NEED RESOLUTION 2024-1**
32. The Liaison/Members to the Warwick-Nantmeal Sewer Authority are Eileen Cameron beginning January 1, 2024 to December 31, 2025 and Craig Kologie January 1, 2022 to December 2024.
33. Adopt Kraft Municipal Group 2024 Fee Schedule: **NEED RESOLUTION 2024-2**
34. Appoint Liaison to the Elverson EMS.
35. Appoint Liaison to the Twin Valley Fire Company.
36. Adopt Emergency Services. **NEED RESOLUTION 2024-3**
37. Motion to adjourn the Organization Meeting.