

**WARWICK TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 3, 2023**

Chair Cameron called the Organizational Meeting of the Board of Supervisors to order, 6:00 p.m., at the Township Municipal Building, Mrs. Cameron, Mr. Sydlosky and Mr. Brand were present.

Mrs. Cameron would be acting as Chairperson and Mrs. Grimley as acting Secretary until appointments were made.

Mr. Sydlosky made a motion to nominate Mrs. Cameron as Chairperson, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion to nominate Mr. Sydlosky as Vice-Chairman, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion to nominate Mr. Mathew Beam as Vacancy Board Member, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion to re-appoint Mrs. Grimley as Township Consultant, Benefits per Employee Handbook Section 18, 2<sup>nd</sup> Mr. Sydlosky, all ayes

Mrs. Cameron made a motion to appoint Colleen Patton as Secretary-Treasurer-Administrator, benefits per Employee Handbook, Section 18, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion to have Truist, Victory, Meridian and First Resource Banks as the Township's Banking Institution for General, State, Open Space, Relief, American Rescue Funds and Escrow Funds, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to set the Treasurer's Bond in the amount of \$3,000,000.00 with Travelers Casualty & Surety Company, 2<sup>nd</sup> Mr. Sydlosky all ayes.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Services as Zoning Officer, Building Inspector and Engineer on one lot development as needed at the prevailing rate and re-appoint Mr. Joe Boulanger as Zoning Officer, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to re-appoint Charles Billetta and Terry Brown as Road Masters full time with benefits per Employee handbook Section 18. Part-Time snowplowers at a rate of \$23.50 per hour, no benefits. Part-Time Maintenance-road crew to a 3% increase and all part-time employees received no benefits and are called in as needed, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to approve a salary increase of 3% for all staff, 2<sup>nd</sup> Mr. Brand, all ayes.

Supervisors will request a rate be set for Supervisors to work on the roads. Auditors will organize, January 4, 2023, 7:00 p.m.

There is no Tax Collector for Warwick.

Mrs. Cameron made a motion to appoint Kraft Municipal Services and Castle Valley Consultants as Township Engineers, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to appoint Theurkauf Design and Planning as planning consultants, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to appoint Castle Valley Consultants as sewage consultants, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mr. Sydlosky made a motion to appoint Eileen Cameron to the Planning Commission for a four year term from January 1, 2023 to December 31, 2026, 2<sup>nd</sup> Mr. Brand, all ayes.

Planning Commission will organize, January 3, 2022 at 6:30 p.m. at the Township Building.

Mrs. Cameron made a motion to appoint Zoning Hearing Board Member Parke Bishop to the Zoning Hearing Board for a term of January 1, 2023 to December 31, 2025 and John Kolle to alternate position of one year January 1, 2023 to December 31, 2023, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to re-appoint Mr. David Lignore to the Historical Commission to a five year term, January 1, 2023 to December 31, 2027, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Historical Commission organization meeting will be held on January 3, 2023, 6:30 p.m.

Mrs. Cameron made a motion to appoint Lou Schneider, Architect; Chris DeWalt, Real Estate Agent; Kraft Code, Joe Boulanger, building inspector/zoning officer; and the entire Historical Commission to the HARB, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to re-appoint Siana Law, LLP, Mr. Michael Crotty, Esquire as Township Solicitor at prevailing rate, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to appoint Mr. David Sarge as Emergency Management Coordinator, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mr. Sydlosky made a motion to appoint Mrs. Cameron as Voting Delegate to the State Convention, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion to approve Resolution #2023-3, a resolution to appoint Mr. Sydlosky as First Alternate, Mrs. Cameron as Second Alternate to the State Act 32 Tax Collection Committee, 2<sup>nd</sup> Mr. Brand, all ayes.

Mr. Brand made a motion to appoint Mrs. Cameron until December 31, 2023 and Craig Kologie until December 31, 2025 to the Warwick-Nantmeal Sewer authority, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion that Mr. Sydlosky will act as the Elverson EMS Liaison, 2<sup>nd</sup> Mr. Brand, all ayes.

Mrs. Cameron made a motion that Mr. Brand will act as the Twin Valley Fire Department liaison, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to adopt Resolution #2023-2 for Emergency Services to Warwick Township, 2<sup>nd</sup> Mr. Brand, all ayes

Mrs. Cameron made a motion that the regular monthly meetings of the Board of Supervisors will be held on the 1<sup>st</sup> Tuesday of each month at 7:00 p.m. at the Township Building except for July will be held on July 5, 2023 and November will be held on November 8, 2023, all meetings will be advertised by law in the Pottstown Mercury, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to approve the 13 Official Holidays as listed, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to approve the list of payroll hourly and salary rates for 2023 as presented, 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Mrs. Cameron made a motion to adjourn the meeting at 6:15 p.m., 2<sup>nd</sup> Mr. Sydlosky, all ayes.

Respectfully submitted,

Joan P Grimley, Acting Secretary