

WARWICK TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATION MEETING JANUARY 6, 2025

1. Call meeting to order.
2. Acting Chairman and Secretary.
3. Nomination of Chairman.
4. Nomination of Vice-Chairman.
5. Nomination for Vacancy Board member.
6. Re-appoint Colleen Patton as Secretary-Treasurer-Administrator, benefits per Employee Handbook, Section 18.
7. Regular Meeting of the Board of Supervisors: First Wednesday of each month at 6:00 p.m., at the Township Building except for holidays. The regular meeting and any other meetings will be advertised by law in the Pottstown Mercury.
8. Truist, Victory, Meridian, Bank of Bird in Hand, First Resource, PLGIT, Univest and Ephrata National Banks are the Township's Banking Institutions for General, State, Open Space, Relief Funds, Certificates of Deposit and Escrow accounts.
9. Set Treasurer's Bond in the amount of \$4,500,000.00 with the Travelers Casualty & Surety Co.
10. Re-appoint Road Masters, Charles Billetta and Terry Brown, full time with benefits. Part-time road workers / maintenance workers/snow plowers will be called in as needed with no benefits. Part time snow plowers receive an hourly rate of (\$23.50) as needed.
11. Approve a salary for all full time staff increase per November 30, 2024 Special Meeting; 4% increase for clerical assistant.
12. Request the Auditors to set a rate for Supervisors to work on the roads. Auditor's organization meeting to be held January 7, 2025.
13. We have no Tax Collector – No Township Tax collected; no compensation.

14. Appoint Kraft Municipal Group as the Township Building Inspector and Engineer on one lot development at prevailing rate.
15. Re-appoint Kraft Municipal Group, Joe Boulanger, as the Township Zoning Officer.
16. Appoint Kraft Municipal Group as the Township Engineers at prevailing rate as needed.
17. Appoint Joan Grimley as Township Consultant.
18. Appoint Theurkauf Design & Planning as Planning Consultants as needed.
19. Appoint Castle Valley Consultants, an ARRO Company, as Sewage Consultants as needed.
20. Planning Commission Organization Meeting: January 6, 2025, 6:45 p.m. at the Township Building.
21. Re-appoint Fred Reisser to Planning Commission: 4 year term beginning January 1, 2025 to December 31, 2028.
22. Appoint Craig Gundrum to Planning Commission: 4 year term beginning January 1, 2025 to December 31, 2028.
23. Zoning Hearing Board Organizational Meeting: January 6, 2025 at 6:35 p.m. at the Township Building.
24. Re-Appoint Zoning Hearing Board Member Tom Porter to a three year term beginning January 1, 2025 to December 31, 2027.
25. Historical Commission Organizational meeting: January 6, 2024 at 7:00 p.m.; Regular January Meeting immediately following.
26. Re-appoint Elaine Adams to Historical Commission: 5 year term beginning January 1, 2025 to December 31, 2029.
27. Re-appoint HARB Board: The entire Historical Commission, David Lignore, Karl Snyder, Janet Gebhardt, Elaine Adams, and Matt Tongiani; Architect~ Lou Schneider; Real Estate Agent~ Keith DeWalt; Building Inspector/Zoning Officer~ Joe Boulanger, Kraft Municipal Group.

28. Re-appoint Siana Law~ Michael Crotty, Esquire, as Township Solicitor at prevailing rate.
29. Re-appoint Mr. Dave Sarge as Emergency Management Coordinator.
30. The Liaison/Members to the Warwick-Nantmeal Sewer Authority are Eileen Cameron beginning January 1, 2024 to December 31, 2025 and Craig Kologie January 1, 2025 to December 31, 2027.
31. Appoint Liaison to the Elverson EMS.
32. Appoint Liaison to the Twin Valley Fire Company.
33. Nominate Voting Delegate to PSATS State Convention.
34. Nominate Primary, First Alternate, Second Alternate Voting Delegate to State Act 32 Tax Collection Committee.
35. Adopt Kraft Municipal Group 2025 Fee Schedule.
36. Adopt Emergency Services.
37. Motion to adjourn the Organization Meeting.