

Warwick Township Board of Supervisors
Organization Meeting Minutes~ January 5, 2026 ~ 5:30 p.m.

Chairman Cameron called to order the Organization Meeting of the Warwick Township Board of Supervisors at 5:30 p.m. at the Township Building. Supervisors Sydlosky and Brand, Solicitor Crotty and Joe Boulanger were present.

Mrs. Cameron represented as acting Chairperson and Ms. Patton represented as acting Administrator until appointments were made.

Mr. Sydlosky made a motion to nominate Mrs. Cameron as Chairperson; Mr. Brand second; all ayes.

Mr. Sydlosky made a motion to nominate Mr. Brand as Vice-Chairman; Mrs. Cameron second; all ayes.

Mrs. Cameron made a motion to nominate Mr. Matthew Beam as Vacancy Board member; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion to re-appoint Ms. Colleen Patton as Secretary/ Treasurer/ Administrator, benefits per Employee Handbook- Section 18; Mr. Brand second; all ayes.

Mrs. Cameron made a motion that the Regular monthly meeting will be held the first Wednesday of the month at six p.m. at the Township Building with the exception of holidays. All Regular and Special Meetings will be advertised by law in the Pottstown Mercury; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion for Truist, Victory, Meridian, Bank of Bird in Hand, First Resource, PLGIT, Univest and Ephrata National Bank to serve as the Township's banking institutions for the General, Open Space, State, Relief Funds, Escrow, and Certificates of Deposit; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to set the Treasurer's bond in the amount of \$4,500,000.00 with Travelers Casualty and Surety Co. Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Road Masters, Charles Billetta and Terry Brown, full time with benefits per Employee Handbook Section 18. Part-time road workers / maintenance workers/ snow plowers will be called in as needed with no benefits at an hourly rate of \$25.00; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to approve all staff payroll; Mr. Brand second; all ayes.

Supervisors will request the Auditors to set a rate for Supervisors to work on the roads. Auditor's organization meeting to be held January 6, 2026, 12:00 p.m.; Mr. Brand second; all ayes.

We have no Tax Collector - No Township Tax collected; no compensation.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group as the Township Building Inspector and Engineer on one lot development as needed at the prevailing rate; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group, Joe Boulanger, as the Township Zoning Officer; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Kraft Municipal Group as the Township Engineers at prevailing rate as needed; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion to appoint Kraft Municipal Group, Joe Boulanger, as the Township Flood Plain Administrator; Mr. Brand second; all ayes.

Mrs. Cameron made a motion Appoint Kraft Municipal Group as the Township Engineer at prevailing rate as needed; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to appoint Mrs. Joan Grimley as Township Consultant, no benefits; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Theurkauf Design & Planning as Planning Consultants as needed; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Castle Valley Consultants, an ARRO Company, as Sewage Consultants as needed; Mr. Brand second; all ayes.

Planning Commission will organize January 5, 2026, 6:00 p.m. at the Township Building; Mr. Brand second; all ayes.

Zoning Hearing Board will organize on January 5, 2026 at 5:45 at the Township Building; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Zoning Hearing Board Member Parke Bishop to a three year term beginning January 1, 2026 to December 31, 2028; Mr. Sydlosky second; all ayes.

Historical Commission will organize January 5, 2026 at 6:30 p.m.; Regular January Meeting immediately following; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Janet Gebhardt to the Historical Commission for a five year term to begin on January 1, 2026 to December 31, 2030; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint HARB Board: The entire Historical Commission~ David Lignore, Karl Snyder, Janet Gebhardt, Craig Williams, and Matt Tongiani; Architect~ Lou Schneider; Real Estate Agent~ Keith DeWalt; Building Inspector/Zoning Officer~ Joe Boulanger, Kraft Municipal Group; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Siana Law~ Michael Crotty, Esquire as Township Solicitor at prevailing rate; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Unruh, Turner, Burke and Frees~ Andy Rau, Esquire as Zoning Hearing Board Solicitor; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to re-appoint Mr. Dave Sarge as Emergency Management Coordinator; Mr. Brand second; all ayes.

Mr. Sydlosky made a motion to re-appoint the Liaison/Members to the Warwick-Nantmeal Sewer Authority; Eileen Cameron beginning January 1, 2026 to December 31, 2027 and Craig Kologie to a term beginning January 1, 2025 to December 31, 2027; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to appoint Jeff Brand as liaison to the Elverson EMS; Mr. Sydlosky second; all ayes.

Mrs. Cameron made a motion to appoint Jeff Brand as liaison to the Twin Valley Fire Company; Mr. Sydlosky second; all ayes.

Mr. Sydlosky made a motion to nominate Eileen Cameron as Voting Delegate to PSATS State Convention; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to adopt **RESOLUTION 2026-1, Primary Voting Delegate to State Act 32 Tax Collection Committee** appointing Mr. Sydlosky as Primary Voting Delegate, Mrs. Cameron First Alternate, Mr. Brand Second Alternate; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to adopt **RESOLUTION 2026-2, Kraft Municipal Group 2026 Fee Schedule**; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to adopt **Resolution 2026-3, Emergency Services** to Warwick Township; Mr. Brand second; all ayes.

Mrs. Cameron made a motion to adjourn the meeting at 5:40 p.m.; Mr. Brand second; all ayes.

Respectfully submitted,

Colleen M. Patton